



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

EXECUTIVE COMMITTEE MEETING

August 31, 2005 – 9:30 A.M.

**Conference Room
2333 San Ramon Valley Blvd.
San Ramon, CA 94588**

(925) 837-0667

Minutes

I. CALL TO ORDER:

President Henderson called the meeting to order at 9:45 a.m.

II. ROLL CALL

PRESENT

- | | |
|-------------------------------------|---------------------------------------|
| 1) Bill Henderson, <i>Livermore</i> | 5) Lynne Margolies, <i>Santa Rosa</i> |
| 2) Scott Ellerbrock, <i>PERMA</i> | 6) Darrell Handy, <i>Sunnyvale</i> |
| 3) Julie Theirl, <i>Pomona</i> | 7) Paul Wildermuth, <i>Vacaville</i> |
| 4) Jeff Davis, <i>REMIF</i> | |

OTHERS PRESENT

- | | |
|---------------------------------|----------------------------------|
| 1) David Clovis, <i>CJPRMA</i> | 3) Quinn Johnston, <i>NCCSIF</i> |
| 2) Robert German, <i>CJPRMA</i> | |

III. APPROVAL OF MINUTES

A motion by Director Wildermuth, seconded by Director Davis, to approve the minutes of the June 16, 2005 meeting, passed unanimously.

IV. PRESENTATIONS

- None

V. CONSENT CALENDAR

- None

VI. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS

- No one addressed the Executive Committee

VII. ACTION CALENDAR

1. Proposed Revision to 2005/2006 Memorandum of Coverage

The City of Fairfield submitted a request to modify Exclusion #20 (Firing Ranges). The city is building a firing range. Its intended use is both internal and external. They plan to permit it to be used by the police departments of other public agencies, in compliance with Exclusion #20. However, they also want to permit it to be used by the Napa Valley College Police Academy for the training of police recruits.

The Executive Committee discussed the alternatives of allowing the use by non-sworn police officers and the inclusion of police academy classes. The committee believes that there may be certain requirements for a police academy to be approved by the State of California. There was speculation that the academy must be accredited by POST or be required to comply with other California Laws.

A motion by Director Davis, seconded by Vice-President Ellerbrock, to recommend approval of the modification of Exclusion #20 to include police academy attendees, to the entire Board, passed unanimously. Staff has been directed to determine the appropriate California requirements for police academy certification and to include the appropriate language within the exclusion.

The City of Santa Rosa submitted a request to consider a review of Exclusion #39 (Tumbling Devices). Apparently, the city parks department utilizes trampolines that are 4" off the ground. They would like to have those covered. Director Margolies presented the information to the committee and discussed the practice within the City. The Executive Committee discussed the difficulty in creating an exception for one specific size of trampoline or in creating size parameters for the exclusion. They tabled the item pending further review. The Committee recommended that all members be surveyed for the types of trampolines currently being used, review the history of all losses relating to trampolines, and contact the California Association for Park & Recreation Insurance for their history on trampoline related injuries. They also asked that data be gathered for bounce houses and rock walls.

2. Request for Review of Governance Policies

Director Margolies requested a discussion of the recently adopted Governance Policies. The Executive Committee discussed the issues, as presented by Director Margolies, regarding the specific qualifications for Board Members. The committee directed the General Manager to send a letter to all Board Members describing the new requirements. The committee stressed that the requirements, as set forth, are guidelines and that the Board would continue to monitor the results of the policy. The Executive Committee requested that this item be agendaized for the September Board Meeting.

3. Review of Member Satisfaction Survey

Staff presented the summary of the CJPRMA Board Member Satisfaction Survey. The Committee discussed the findings and found the overall average numbers to range from 4.21 to 4.87. Director Theirl commented that the marks were all above average. The comments on the survey were also discussed. The following issues were discussed by the committee: Review of alternative special event/contractor insurance programs and consideration of full claims audits on a rotating basis. The property valuation program was also emphasized.

VIII. CLOSED SESSION

1. **Government Code Section 54954.5**
Public Employee Performance Evaluation

Title: General Manager

IX. ACTION ON CLOSED SESSION ITEMS

- None

X. ADJOURNMENT

The meeting was adjourned at 12:15 p.m.